

Privacy Policy

VeraFide Staff Global Solutions

Effective Date: May 2026

Last Updated: May 2026

1. Introduction

Welcome to VeraFide Staff Global Solutions (“VeraFide Staff,” “Company,” “we,” “our,” or “us”).

We are committed to protecting your privacy, maintaining transparency, and handling your personal and business information responsibly and securely.

This Privacy Policy explains how we collect, use, process, store, disclose, and safeguard information when you:

- Visit our website
- Contact our company
- Use our services
- Engage with our team
- Submit forms or inquiries
- Enter into contracts or partnerships with us

By using our website or services, you agree to the practices described in this Privacy Policy.

2. Company Information

Company Name: VeraFide Staff Global Solutions

Business Type: Global Outsourcing & Remote Operations Company

Primary Services: Outsourcing, Back-Office Operations, Customer Support, Ecommerce Operations, Digital Marketing Support, AI Data Annotation, Project Management, and Data Processing Services.

For privacy-related inquiries, contact:

Email: Support@verafidestaff.com

Website: <https://verafidestaff.com>

3. Information We Collect

We may collect the following categories of information.

3.1 Personal Information

Including but not limited to:

- Full name
 - Business/company name
 - Email address
 - Phone number
 - Job title
 - Billing information
 - Country/location
 - Communication records
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3.2 Business Information

Depending on the services provided, we may collect:

- Operational workflows
 - Project requirements
 - Team structures
 - Internal business processes
 - Reporting data
 - Customer support materials
 - Ecommerce operational data
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3.3 Technical Information

When visiting our website, we may automatically collect:

- IP address
 - Browser type
 - Device information
 - Operating system
 - Pages visited
 - Referral sources
 - Session duration
 - Cookies and analytics data
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3.4 Files & Client Materials

Clients may voluntarily provide:

- Documents
- SOPs
- Credentials/access permissions
- Media assets
- Databases
- Customer support materials
- Ecommerce product information
- CRM exports

Such information remains the property of the client.

4. How We Use Information

We use collected information for legitimate business purposes, including:

Service Delivery

- Providing outsourcing services
- Managing projects and operations
- Supporting ecommerce workflows
- Performing customer support tasks
- Delivering reporting and analytics

Communication

- Responding to inquiries
- Scheduling meetings
- Sending updates and reports
- Managing support requests

Business Operations

- Internal management
- Quality assurance
- Team coordination
- Security monitoring
- Fraud prevention

Website Improvement

- Analytics and optimization
- User experience improvements
- Marketing performance analysis
- SEO optimization

Legal & Compliance

- Enforcing agreements
 - Protecting legal rights
 - Preventing misuse or fraud
 - Meeting legal obligations
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5. Legal Basis for Processing

Where applicable under international privacy regulations, we process information based on:

- Contractual necessity
 - Legitimate business interests
 - User consent
 - Legal obligations
 - Protection of lawful interests
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6. Confidentiality & Data Protection

VeraFide Staff takes confidentiality seriously.

We implement reasonable operational, administrative, and technical safeguards designed to protect client information from:

- Unauthorized access
- Loss or theft
- Improper disclosure
- Misuse
- Alteration or destruction

Our security practices may include:

- Access restrictions
- Password management systems
- Internal confidentiality policies

- Limited access permissions
- Secure cloud storage
- Staff confidentiality agreements

However, no digital system can guarantee absolute security.

7. Client Data Ownership

Unless otherwise agreed in writing:

- Clients retain ownership of their data
 - Clients retain ownership of uploaded materials
 - VeraFide Staff only accesses information necessary for service delivery
 - Client data will not be sold or intentionally disclosed without authorization
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8. Sharing of Information

We do not sell personal data.

We may share information only under limited circumstances:

Service Providers

With trusted third-party tools necessary for operations, such as:

- Hosting providers
- Email systems
- Analytics providers
- Project management systems
- Cloud storage services

Legal Requirements

Where disclosure is required by law, regulation, court order, or governmental authority.

Business Protection

To protect:

- Company rights
- Client rights
- Security systems
- Legal interests

- Operational integrity
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9. International Operations

As a global outsourcing company, client information may be accessed or processed across multiple regions depending on:

- Service delivery requirements
- Remote workforce operations
- Cloud infrastructure
- International collaboration systems

By using our services, users acknowledge potential international data processing.

10. Cookies & Tracking Technologies

Our website may use cookies and similar technologies to:

- Improve functionality
- Analyze traffic
- Measure marketing performance
- Enhance user experience

Users may disable cookies through browser settings; however, some website features may not function properly.

11. Data Retention

We retain information only for as long as reasonably necessary to:

- Provide services
- Fulfill contractual obligations
- Maintain records
- Resolve disputes
- Meet legal requirements

Retention periods may vary depending on the nature of the information and applicable regulations.

12. User Rights

Depending on applicable laws, users may have rights to:

- Access personal information
- Request corrections
- Request deletion
- Object to processing
- Withdraw consent
- Request data portability
- File complaints with relevant authorities

Requests may be submitted through our contact channels.

13. Third-Party Links

Our website may contain links to third-party websites or services.

We are not responsible for the privacy practices, policies, or content of external websites.

Users should review third-party privacy policies independently.

14. Children's Privacy

Our services are intended for businesses and professional users.

We do not knowingly collect information from individuals under the age required by applicable law.

15. Marketing Communications

Users may receive:

- Business updates
- Service-related communications
- Marketing emails
- Newsletters

Users may opt out of marketing communications at any time.

Operational and contractual communications may still be necessary.

16. Limitation of Liability

While we implement reasonable security practices, VeraFide Staff cannot guarantee uninterrupted or completely secure digital systems.

To the fullest extent permitted by law, VeraFide Staff shall not be liable for:

- Unauthorized access beyond reasonable control
 - Internet infrastructure failures
 - Third-party breaches
 - Indirect damages arising from cybersecurity incidents
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17. Updates to This Policy

We may update this Privacy Policy periodically.

Updated versions will be posted on our website with revised effective dates.

Continued use of our services after updates constitutes acceptance of the revised policy.

18. Contact Information

For questions regarding this Privacy Policy or data handling practices, contact:

VeraFide Staff Global Solutions

Email: [privacy@\[yourdomain\].com](mailto:privacy@[yourdomain].com)

Website: [https://\[yourdomain\].com](https://[yourdomain].com)

19. Governing Principles

VeraFide Staff is committed to:

- Professional confidentiality
- Ethical business operations
- Responsible data handling
- Transparency

- Long-term client trust
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Disclaimer

This document is provided for general business and operational purposes and should be reviewed by a qualified legal professional before official commercial use in specific jurisdictions.